

If you need this document translated, please contact the Central Office at (781) 767-1226.

Si usted necesita este documento traducido, notifica por favor la Oficina Central llamando (781) 767-1226.

Si vous avez besoin de ce document traduit, s'il vous plaît notifier le Bureau Central en appelant (781) 767-1226.



If you are homeless and need assistance with enrollment, contact the Homeless Coordinator for the Holbrook Public Schools:

Kathleen Turner
(781) 767-1226.

Our Mission is to nurture and challenge students to become independent thinkers, lifelong learners, and socially responsible citizens.

Any family and/or student suspected of living outside of Holbrook while attending the Holbrook Public Schools shall be subject to investigation.

Any student found to be in violation of this policy shall be withdrawn immediately from the Holbrook Public Schools.

The Holbrook Public Schools reserves the right to impose additional penalties on families in violation of this policy

Julie S. Hamilton

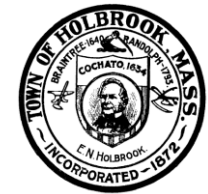
Superintendent of Schools
245 S. Franklin Street
Holbrook, MA 02343

(781) 767-1226
www.holbrook.k12.ma.us

Holbrook Public Schools

New Student Enrollment Information

*Welcome to the
Holbrook Public Schools!*



In order to attend the Holbrook Public Schools, a student must actually reside in the Town of Holbrook. Before any student is enrolled in the Holbrook Public Schools, his/her parent(s) or guardian(s) must provide three proofs of residency in the Town of Holbrook. The same current Holbrook residential street must be present on all three documents as evidence of residency.

Enrollment Procedures

STEP I: RESIDENCY

All applicants must submit at least **one** document from each of the following categories:

Column A:

- ❖ Copy of deed and record of most recent mortgage payment
- ❖ Copy of lease (including EBHA and HUD leases) AND record of most recent rent payments
- ❖ Section 8 agreement
- ❖ Purchase and Sale agreement and insurance binder

Column B:

- ❖ A utility bill or utility work order dated within the past 60 days including:
 - Gas bill, oil bill, electric bill, home telephone bill (landline only), cable bill

Column C:

- ❖ Valid driver's license
- ❖ Valid Massachusetts Photo ID Card
- ❖ Valid Passport
- ❖ W-2 Form, Excise Tax Bill, or Property Bill Dated within 1 year
- ❖ Letter from approved government agency dated within past 60 days
- ❖ Payroll Stub
- ❖ Bank Statement

STEP II: TRANSFER RECORDS

Contact the last school district that your child attended and request that all school records be sent to the Holbrook Public Schools.

Records should be sent to the school that your child will be attending.

John F. Kennedy Elementary School (Pre K - Grade 5)

Mallory Stevens, Principal
245 South Franklin Street
Holbrook, MA 02343

Main Office: (781) 767-4600
Fax: (781) 767-7273
School Hours: 8:30 am – 3:00 pm

Holbrook Middle-High School (Grades 6-12)

Interim Principal: Laura Stevenson
245 S. Franklin Street
Holbrook, MA 02343

Main Office: (781) 767-4616
Guidance: (781) 767-4679
Fax: (781) 767-2697
School Hours: 7:40 am – 2:10 pm



STEP III: ENROLL AT THE BUILDING

Contact the school that your child will be attending and make an appointment to register your child. Bring your Receipt of Residency from Central Office and the following items:

- ❖ Birth Certificate
- ❖ Immunizations
- ❖ Transfer Card (if coming from a public school in Massachusetts or
- ❖ Last report card (if coming from a private school or out of state)
- ❖ IEP (if applicable)