

Holbrook Public Schools

**GATE RECEIPTS**

The School Committee directs that receipts from admissions to school sponsored events be properly controlled. Each school principal or designee (class advisor, athletic director, etc) will be responsible for the proper collection, supervision, disbursement, and remittance of the charges for activities at his/her school.

Admission at those school events for which an admission is charged ordinarily will be by tickets or special passes only. Accurate records will be maintained for accounting purposes.

ADOPTED: July 28, 2010